

Plum Fastpitch Softball Boosters

Constitution and By-Laws

ARTICLE I: NAME

Name: The name of the Organization is the Plum Fastpitch Softball Boosters.

ARTICLE II: OBJECTIVE

The purpose for which the Plum Fastpitch Softball Boosters is formed is charitable and not for profit as defined under section 501 © (7) of the Internal Revenue Service Code, and are:

- a) To support the Plum Fastpitch Softball Athletes in all of their endeavors.
- b) To consistently support and actively work in conjunction with the Coaches and school officials of Plum Borough School District in a cooperative and enthusiastic manner.
- c) Promote and develop good sportsmanship.

ARTICLE III: MEMBERSHIP

Section I

This organization shall be composed of interested parties of Plum Fastpitch Softball Athletes and Plum Softball Coaches. While faculty/coaches are expected and encouraged to be active members, their participation is as individuals and not as representatives of the Plum Borough School District and therefore does not imply the approval, endorsement or acceptance of responsibility by the Plum Borough School District of the booster's activities.

Section II

Membership shall be renewable at the beginning of each Plum Borough School District Softball Season commencement, as long as the member meets requirements set forth in the CONSTITUTION and BY-LAWS.

Section III

A member in good standing is defined as one whom:

- a) Has paid membership dues at the beginning of each Plum Borough Softball District softball season.
- b) Agrees to uphold the constitution and by-laws of the Plum Fastpitch Softball Boosters.

Section IV

Termination of a membership will be made by a simple majority vote of members in good standing that are present when a member:

- a) Has displayed a disregard for the CONSTITUTION and BY-LAWS of the Plum Fastpitch Softball Boosters.
- b) Has committed some fraudulent act against the Boosters.
- c) Is convicted by any federal, state, or county court of law for violation of laws regarding illegal conduct while engaged in participation in any Booster functions or other Booster sponsored events. NOTE: Any member suspended under these circumstances shall not be eligible for future reinstatement.
- d) Displays any conduct prejudicial to or deemed inappropriate and not being in the best interest and policies of the Plum Fastpitch Softball Boosters or the Plum Softball Athletes.
- e) Fails to pay membership fee levied by the Plum Fastpitch Softball Boosters one month after they become due unless waived by the board.

Section V

Members will be entitled to a complaint review for any violation reported to the President. The President will convene a special meeting of the Board of Directors and they will review and investigate allegations. Upon completion of the investigation and review, the Board of Directors will present a written report to the general membership and the general membership will determine whether to suspend the member or not.

Section VI

A member who previously has been suspended for the above reasons (except for subsection c. above) may apply, after payment of any overdue fees, dues or charges, for reinstatement of membership at any regular meeting. A member applying for reinstatement after suspension must receive a unanimous affirmation of the members present at the meeting.

Section VII

Any member in good standing may resign their membership at any time but is not entitled to a refund of any fees or monies paid toward any activities. A member who resigns in good standing may reapply for membership by requesting so at any regular meeting. Membership will be automatic upon payment of any necessary fees. No voting by Booster members will be required.

Section VIII

Members in good standing will be entitled to:

- a) Inclusion in all booster functions and projects
- b) All publications, notifications, and information concerning the boosters.
- c) A vote on general booster business when in attendance.
- d) A vote in election of officers when in attendance or by absentee vote allowed when requested by the member. The absentee vote will be placed on a formal signed ballot and submitted to an officer in sealed envelope before being counted.

ARTICLE IV: DUES

Yearly dues will be determined by the Board for each member participating in the Plum Fastpitch Softball Boosters. The Board may waive the membership fee for a member at their discretion. Membership fees and clothing are hereby waived for the current and past instructors of the Plum Fastpitch Softball Program.

ARTICLE V: MEETINGS

Section I

Plum Fastpitch Softball Booster meetings will be held at the discretion of the Board until the regular season starts. Booster meetings will be held monthly after the start of the season. New officers will assume their duties on July 1st prior to the beginning of the next school year.

Section II

Any Board member can call special meetings of the Plum Fastpitch Softball Boosters at any time. Any business brought before the special meeting and properly voted upon shall have the same effect as matters brought before regular meetings.

Section III

Personal contact, mail, or other notice shall make notice of the Plum Fastpitch Softball Boosters.

Section IV

A quorum at any meeting of the Plum Fastpitch Softball Boosters shall consist of all members present at said meeting. A simple majority vote of such quorum shall decide any proper questions that come before the meeting.

Section V

The order of business of any meeting shall be as follows:

- a) Secretary's Report
- b) Treasurer's Report
- c) President's Report
- d) New Business
- e) Activity Chair
- f) Around the Horn
- g) Adjournment

ARTICLE VI: BOARD OF DIRECTORS

Section I

A general meeting will be called prior to the end of the year awards ceremony for the purpose of electing officers for the next school year. New officers will assume their duties as of the first of July prior to the beginning of the next school year.

Section II

If the office of the President, Vice President, Secretary or Treasurer becomes vacant for any reason, members in good standing shall fill the vacancy by election and majority vote as soon as possible or be appointed by the Board.

Section III

The officers of the Plum Fastpitch Softball Boosters (collectively known as the Board of Directors or the "Board") shall be members in good standing and shall consist of one President, Vice President, Secretary, Treasurer, Activity Chair, and Member at Large. The officers shall serve terms of one year and shall hold office until their successors are appointed or elected.

Section IV

The President shall preside at all meetings, shall have general supervision of the affairs of the Plum Fastpitch Softball Boosters, shall sign or countersign all contracts, conveyances, agreements and other instruments of the Plum Fastpitch Softball Boosters and perform all such duties as are incident to the office or are properly required of the office by the membership. The President shall appoint any special position deemed necessary.

Section V

The Vice President shall preside over meetings in the absence of the President. The Vice President shall assist the President and any other Board members in any activities as needed.

Section VI

The Secretary shall issue notices as may be required for all meetings of the Plum Fastpitch Softball Booster minutes. The Secretary shall prepare reports and perform such duties as are incident to the office and are properly required. The Secretary shall determine if a quorum is present for authoritative actions at meeting. The Secretary shall maintain a correct list of names, addresses and terms of office of all officers and members. The Secretary shall preside at meetings in the absence of the President and Vice President.

Section VII

The Treasurer shall monitor and record all funds and securities of the Plum Fastpitch Softball Boosters that are deposited and withdrawn from the bank account. The Treasurer shall prepare checks for the payment of money, which shall be approved by at least 2 Board members if the amount is over \$150, and shall be held accountable for all expenditures (detailed reports to be given at each regular meeting). The books shall at all times be available for review as well as any accounts to any officer and report the financial condition of the Plum Fastpitch Softball Boosters at each meeting. The Treasurer shall preside at the meetings in the absence of other officers. The Treasurer shall be responsible for the retention of financial records and any audit required. The Treasurer shall have a spreadsheet of detailed itemized list of player's expenditures. End of season balance should be no more than \$1,200.

Section VIII

The Activity Chairperson shall be responsible for coordinating Senior Night, the Banquet, Team Pictures and any other related activities associated with the Plum Fastpitch Softball Boosters.

Section IV

The Member at Large shall be the liaison between the High School and Junior High Teams.

ARTICLE VII: PROFITS

Any profits derived from the operations of the Plum Fastpitch Softball Boosters, or charitable donations are to be used for the promotion of the objectives of the organization.

ARTICLE VIII: COMMITTEES

Section I

The Board of Directors shall determine the committees deemed proper and necessary to fulfill the purposes of this organization.

Section II

The President shall be ex-officio member of all committees.

ARTICLE XI: DELEGATIONS

Delegations or special committees shall be appointed by the President to represent the organization at any meeting or assembly as may be necessary. Such delegations or committees shall exercise only those powers vested in them by the Board of Directors.

ARTICLE X: AMENDMENTS

The By-Laws may be amended, repealed, or altered in whole or in part, by simple majority vote of the membership at a regular meeting where such action has been announced in the notice of such meeting.